

Party City Contact Information

Merchandise / Accounts Payable			
Merchandise Payables correspondence		merchandisepayables@partycity.com	973.453.8736
Don Chapin	Director of Merchandise Payables	dchapin@partycity.com	973.453.8787
Alissa Barrett	Merchandise A/P Manager	abarrett@partycity.com	973.453.8610
Electronic Data Interchange (EDI)			
EDI Correspondence		edisupport@partycity.com	
Nancy Higgins	EDI Specialist	nhiggins@partycity.com	973.453.8641
Patty Madden	EDI Coordinator	pmadden@partycity.com	973.453.8765
Expense Payables			
Rich Sapek	Assistant Controller	rsapek@partycity.com	973.453.8761
Amanda Margotta	Expense Payable Supervisor	Amargotta@partycity.com	973.453.8864
Amscan/Party City Logistics			
Andrew Medrick	VP of Supply Chain and Transportation	amedrick@partycity.com	973.453.8613
Jaime Perez	Transportation	jperez@partycity.com	973.453.8718
Jamie Wohlrabe	Transportation	jwohrlabe@partycity.com	973.453.8786
Peggy O'Brien	Imports	mobrien@partycity.com	973.453.8788
Fran Clark	Imports	fclark@amscan.com	914.784.4135
Vendor Relations			
Vendor Relations Correspondence		vendorrelations@partycity.com	Fax 973.983.4915
Contact appropriate Merchandise Manager (Updated list is in Appendix) -- All else, please contact the CMO			
Corporate New Store Merchandise Purchase Orders			
New Store Correspondence		Replenishment@partycity.com	
Franchise New Store Merchandise Purchase Orders			
Terry Nolan	Franchise New Stores	tnolan@partycity.com	973.453.8668
Mark Tobin	Franchise New Stores	mtobin@amscan.com	973.453.8888
Purchase Orders (Everyday and Seasonal)			
PO Confirmation	PO Administrator	POConfirm@partycity.com	Fax 973.983-4927
Product Safety/Testing /Quality Assurance			
Cindy Belmont	Manager of Product and Vendor Compliance	cbelmont@partycity.com	973.453.8690 (p) 973.983.4736 (f)
Party City Corporate Address			
Party City Corp. 25 Green Pond Road Suite 1 Rockaway, NJ 07866			



AmScan Contact Information

Vendor Relations			
Vendor Relations Correspondence		vendorrelations@amscan.com	914.345.3886 (f)
Julie Ulacco	Coordinator – Vendor Relations	julacco@amscan.com	914.784.4132 (p) 914.345.8684 (f)
Kim O’Shea	Quality Control Supervisor	koshea@amscan.com	845.469.9116 (p) 845.572.2178 (f)
AmScan/Party City Logistics			
Karen McKenzie	VP of Distribution	kmckenzie@amscan.com	845.469.9116 (p) 845.469.5576 (f)
Andrew Medrick	VP of Supply Chain and Transportation	amedrick@amscan.com	973.453.8613
Bill Bennett	Receiving Manager	bbennett@amscan.com	845.469.9116
Jaime Perez	Transportation	jperez2@amscan.com	973.453.8718
Jamie Wohlrabe	Transportation	jwohrlabe@amscan.com	973.453.8786
Peggy O’Brien	Imports	mobrien@amscan.com	973.453.8788
Fran Clark	Imports	fclark@amscan.com	914.784.4135
Accounts Payable			
Mary Ann Sabia	Accounts Payable Manager	msabia@amscan.com	914.784.4039 (p) 914.345.8327 (f)
Inventory			
Jim Dotti	Inventory Manager	jdotti@amscan.com	914.784.4011 (p) 914.345.8684/8685 (f)
Production Management			
Rob Yedowitz	VP – Seasonal Party	ryedowitz@amscan.com	914.784.4065 (p) 914.345.8431 (f)
Scott Lametto	VP – Everyday Party	slametto@amscan.com	914.784.4045 (p) 914.345.8431 (f)
Product Sourcing / By-Pass			
Eric Stollman	VP – Sourcing	estollman@amscan.com	914.784.4106 (p) 914.345.8431 (f)
Polly Hui	Hong Kong Divisional Merchandise Manager - Party	phui@amscanhk.com.hk	011.852.2369.6619 (p) 011.852.2369.6629 (f)
Deborah Warren	Director of Product Development (By-Pass)	dwarren@amscan.com	914.784.4290 (p)
Product Safety/Testing /Quality Assurance			
Frank Chung (Asia)	Manager- Product Safety & Compliance	fchung@amscanhk.com.hk	011.852.2369.1896 (p) 011.852.2369.1892 (f)
Mitchell Kase (North and South America)	Product Safety Manager	mkase@amscan.com	914.784.4057 (p) 914.784.8859 (f)
AmScan Corporate Address		AmScan Hong Kong Office Address	
AmScan Inc 80 Grasslands Road Elmsford, NY 10523		AmScan Hong Kong LG60, LG/ F Houston Centre 63 Mody Road Tsim Sha Tsui East Kowloon, Hong Kong	



Grasslands Road Contact Information

Vendor Relations			
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Kim O'Shea	Quality Control Supervisor	koshea@amscan.com	845.469.9116 (p) 845.572.2178 (f)
Amscan/Party City Logistics			
Karen McKenzie	VP of Distribution	kmckenzie@amscan.com	845.469.9116 (p) 845.469.5576 (f)
Andrew Medrick	VP of Supply Chain and Transportation	amedrick@amscan.com	973.453.8613
Bill Bennett	Receiving Manager	bbennett@amscan.com	845.469.9116
Jaime Perez	Transportation	jperez2@amscan.com	973.453.8718
Jamie Wohlrabe	Transportation	jwohrlabe@amscan.com	973.453.8786
Peggy O'Brien	Imports	mobrien@amscan.com	973.453.8788
Fran Clark	Imports	fclark@amscan.com	914.784.4135
Accounts Payable			
Mary Ann Sabia	Accounts Payable Manager	msabia@amscan.com	914.784.4039 (p) 914.345.8327 (f)
Inventory			
Jim Dotti	Inventory Manager	jdotti@amscan.com	914.784.4011 (p) 914.345.8684/8685 (f)
Hong Kong Gift Operations			
Christine Sacramone	Director – Creative Product Development & Asia Operations - Gift	csacramone@amscan.com	914.784.4186 (p) 914.345.8448 (f)
Pius Lai	Divisional Merchandise Manager – Hong Kong Gift Division	plai@amscanhk.com.hk	011.852.2369.2832(p) 011.852.2369.2932 (f)
Product Safety/Testing /Quality Assurance			
Frank Chung (Asia)	Manager- Product Safety & Compliance	fchung@amscanhk.com.hk	011.852.2369.1896 (p) 011.852.2369.1892 (f)
Mitchell Kase (North and South America)	Product Safety Manager	mkase@amscan.com	914.784.4057 (p) 914.784.8859 (f)
Grasslands Road Corporate Address			
Grasslands Road 80 Grasslands Road Elmsford, NY 10523			



Factory Card & Party Outlet Contact Information

Merchandise / Accounts Payable			
Merchandise Payables Correspondence			
Jay Slowik	Accounts Payable Manager	jslowik@factorycard.com	630.579.2246
Electronic Data Interchange (EDI)			
EDI Correspondence			
Bob LeMay	IT Project Leader	blemay@factorycard.com	630.579.2046
Logistics			
Ed Plesa	VP Supply Chain Management	eplesa@factorycard.com	630.579.2070
Dan Moecher	Director DC Operations	dmoecher@factorycard.com	630.579.2095
Debbie Sapieszko	Sr Mgr Transportation & Traffic	dsapieszko@factorycard.com	630.579.2076
Mary Jane Lovorn	Logistics Coordinator	mlovorn@factorycard.com	630.579.2090
Vendor Relations			
Erick Ahnell	Buyer	eahnell@factorycard.com	630.579.2127
Erin Gaza	Buyer	egaza@factorycard.com	630.579.2141
Lori Gignac	Associate Buyer	lgignac@factorycard.com	630.579.2121
Hadieh Hasan	Senior Buyer	hhasan@factorycard.com	630.579.2146
Pamela Matjek	Merchandise Manager-Seasonal	pmatjek@factorycard.com	630.579.2148
Brian Schellbach	Buyer	bschellbach@factorycard.com	630.579.2153
Wayne Walton	Merchandise Manager-Basic	wwalton@factorycard.com	630.579.2145
Purchase Orders (Everyday and Seasonal)			
Lisa Kruse	Sr Mgr Inventory Mgmt-Basic	lkruse@factorycard.com	630.579.2157
Greg Mahlum	Sr Mgr Planning & Analysis-Seasonal	gmahlum@factorycard.com	630.579.2119
Product Safety			
Ron Jagielko	Mgr Merchandise Support	rjagielko@factorycard.com	630.579.2133
Factory Card & Party Outlet Corporate Address			
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Halloween USA Contact Information

Chief Operating Officers			
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John McIntire	Co - President/General Manager- Merchandise	john@halloweenusa.com	734-591-5457
Vendor Relations / Purchasing / Merchandising			
Ron Cronan	Director of Merchandise Procurement/IMT	rcronan@halloweenusa.com	734-591-5458
Logistics			
Alan Trudell	Assistant General Manager of Distribution Center	atrudell@halloweenusa.com	734-591-5467
Lisa Foster	General Manager of Distribution Center (Livonia & Chicago)	lfoster@halloweenusa.com	734-591-5456
Accounts Payable			
Kathleen Falkowski	Accounts Payable/Accounts Receivable Manager	kfalkow@halloweenusa.com	734-591-1717 (X5403)
Marketing			
Donny Rose	Director of Marketing	drose@halloweenusa.com	734-591-5468
Product Safety/ Testing / Quality Assurance			
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